

# Citiscape at Essen

## Application for Residency

RECEIVED BY: _____	Date: _____
A non-refundable application fee of \$ _____ is required for anyone over age of 18 occupying apartment before this application can be processed.	
Type and Size of Apartment Wanted: _____	Amount of Rent: _____ Lease term desired _____
Desired Date of Occupancy: _____	Apartment # _____ Cable _____ Park _____ Internet _____

### RESIDENT INFORMATION

Applicant Name(s): _____	SS #: _____
Current Address: _____	E-mail address: _____
DL #: _____	Date of Birth: _____
Spouse's Name: _____	Date of Birth: _____ DL #: _____ SS#: _____
Current Phone #: _____	

### RENTAL HISTORY

Length of Time at Current Address: \_\_\_\_\_ Current Landlord or Mortgage Holder: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Current Landlord Address: \_\_\_\_\_  
 Amount of Rent: \_\_\_\_\_ (Street) (Apt. #) (City) (State) (Zip)

Previous Address: \_\_\_\_\_  
 (Street) (Apt. #) (City) (State) (Zip)

Length of Time at Previous Address: \_\_\_\_\_ Previous Landlord or Mortgage Holder: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Previous Landlord Address: \_\_\_\_\_  
 Amount of Rent: \_\_\_\_\_ (Street) (Apt. #) (City) (State) (Zip)

### EMPLOYMENT/INCOME

Employed By: \_\_\_\_\_ Employed Since: \_\_\_\_\_ Position Held: \_\_\_\_\_  
 Salary: \$ \_\_\_\_\_ per \_\_\_\_\_  
 Employer's Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_

Employed By: \_\_\_\_\_ Employed Since: \_\_\_\_\_ Position Held: \_\_\_\_\_  
 Employer's Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_

### OCCUPANTS

NAME	RELATIONSHIP	E-MAIL ADDRESS	SOCIAL SECURITY NUMBER	DOB

### CREDIT REFERENCES

Bank: \_\_\_\_\_ Account # \_\_\_\_\_ Address \_\_\_\_\_  
 Phone #: \_\_\_\_\_

Other: \_\_\_\_\_ Account # \_\_\_\_\_ Address \_\_\_\_\_  
 Phone #: \_\_\_\_\_

Number of Automobiles (Including Company Cars) \_\_\_\_\_  
 Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag # \_\_\_\_\_ State \_\_\_\_\_  
 Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag # \_\_\_\_\_ State \_\_\_\_\_

Give descriptions and tag numbers of any boats, motorcycles, campers, vans, etc. that you own: \_\_\_\_\_

Do You Own Any Pets? \_\_\_\_\_ Type? \_\_\_\_\_ Weight? \_\_\_\_\_ Age? \_\_\_\_\_  
*(It is agreed and understood that this office must give written approval in advance of any pets being allowed on the property.)*

Do you own a waterbed? \_\_\_\_\_  
*(It is agreed and understood that this office must be provided with a copy of insurance for a waterbed prior to move-in.)*

Are you a member of the Military or Reserves? \_\_\_\_\_ Branch? \_\_\_\_\_

### EMERGENCY CONTACTS

**IN CASE OF DEATH, DISABILITY, MEDICAL EMERGENCY OR NON-PAYMENT OF RENT, PLEASE NOTIFY:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

# Citiscape at Essen

## Application for Residency

### APPLICATION TERMS AND CONDITIONS

Applicant has delivered \$ \_\_\_\_\_ in the form of a, receipt of which is hereby acknowledged as a deposit (and not payment) to be retained or refunded as hereinafter provided. Applicant agrees to sign the lease by. In the event the application is approved and applicant fails or refuses to enter into the contemplated lease, Lessor shall retain the deposit as liquidated damages to cover the cost of removing the premises from the market and holding it for the applicant. In the event that the application is rejected, or the apartment is not ready for the desired date of occupancy, this deposit will be returned to the applicant.

This application is a preliminary step in the process of leasing the above-described apartment and is subject to approval or rejection by the Lessor. Upon notification of approval, applicant will promptly execute all lease documents and the deposit made with this application will become the security deposit under the lease. Upon notification of rejection, applicant may promptly pick up the deposit check during normal business hours at the rental office. Please allow a minimum of 5 days to verify your employment, prior rental referenced and credit.

I certify that all information in this application is true to the best of my knowledge, and I understand that false statements or information will lead to cancellation of this application or termination of tenancy after occupancy. I do hereby authorize the representatives of this apartment community to contact any agencies, local police departments, offices, groups or organizations to obtain and verify any information or materials, which are deemed necessary to complete my application for housing. I further authorize said representatives to verify all information listed on this application. I understand that any information obtained by the representatives will be held in the strictest confidence.

APPLICANT \_\_\_\_\_ APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_ DATE \_\_\_\_\_

#### For Office Use Only - Do Not Write in This Block

**This Application is:** \_\_\_\_\_ (Approved or Denied) **Date:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Assigned to Apt. #:** \_\_\_\_\_ **Move-in Date:** \_\_\_\_\_

**Assigned phone #** \_\_\_\_\_

*TITLE VII of the CIVIL RIGHTS ACT of 1966 makes discrimination based on race, color, religion, sex, handicap, familial status or national origin illegal in connection with the rental of most housing. The Federal agency that administers compliance with this law concerning this company: The Department of Housing and Urban Development.*

#### *EQUAL CREDIT OPPORTUNITY ACT*

*The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of sex or marital status. The Federal agency that administers compliance with this law concerning this company: Equal Credit Opportunity, Federal Trade Commission, Washington, D.C. 20580.*